

Survey Day Checklist - Online

Ohio Healthy Youth Environment Survey

1. Pick up the Student Opt Out List from the school office and inform teachers of students who are to participate in the alternative activity rather than taking the survey.
2. Before the survey administration, make sure all computers are working appropriately and an internet connection is established. Confirm that any software that would allow confidential survey materials on computers to be viewed on another computer during the survey has been disabled by the Technology Coordinator.
3. Display the survey link and code to the class.
4. Once the students are assembled and ready to begin, read the following:
 - a. "Good morning/afternoon, today we will be taking the Ohio Healthy Youth Environment Survey. This survey will collect anonymous information about health-related attitudes and behaviors. This survey will be used to identify and monitor factors that affect the health of youth in Ohio. Keep in mind that you may skip any question that you don't wish to answer. The survey will take around one class period."
5. Please type in the survey link into your browser and enter the code that you see displayed.
6. ADE instructions go here.
7. Ensure all students are on the same page before they begin.
8. Instruct students to input the survey code and select your school.
9. Ensure every student has submitted the last question.

Thank you for your assistance!

If you have other questions about any of these instructions, please email Info@ohyes.ohio.gov or call 1-(866)-563-6904.

