

District Pre-approval Checklist

Ohio Healthy Youth Environment Survey

Information Needed for School District Approval

What you need to know when you fill out the online District Approval Form.

District Information

- School district name, street address and phone number

Contact Information

- Name, email and phone number for District Superintendent
- Name, title, email and phone number of the preferred contact person at district level - The School District Survey Contact (SDSC) is the primary district level contact for questions regarding approval forms, survey mode and access to results. For non-public schools and in some school districts this role may not exist. For these instances, the tasks for this role are the responsibility of the School Survey Coordinator.

School Participation/ Exclusions

- Schools in the district that you wish to be excluded
- Participating schools that require Paper and Pencil version of the survey

Grade Participation

- For participating schools grades 7 and 11 are required.
- Participating schools conducting the survey online, have the option of participating in the survey every year.
- Participating schools conducting the survey in paper and pencil (PAPI), only have the option of surveying grades 7 and 11, every four years.

District Level Optional Questions

- Do you want to include sex-related and suicide questions for your district? OHYES does not collect personally identifiable information (PII). These questions will not trigger mandatory reporting.

Five District Level Questions

- Every school district will be able to add five questions they would like to ask students in their entire district. These questions will be reviewed and approved by a member of the survey committee.

Participation Agreement Does the District Agree to:

- Advise the participating schools to administer the survey during the weeks of October 1st - November 20th, 2015
- Notify parents and students about the survey